

Equality Impact Assessment Toolkit (January 2021)

Section 1: Your details

EIA lead Officer: Colin Irlam (Strategic Transport Project Manager)

Email address: colinirlam@wirral.gov.uk

Head of Section: Julie Barnes (Lead Commissioner – Transport and Technology)

Chief Officer: David Hughes (Director of Regen & Place)

Directorate: Regeneration and Place - Major Growth and Housing

Date: 28/4/23

Section 2: What Council proposal is being assessed?

The second phase of consultation for the parking strategy

Section 2a: Will this EIA be submitted to a Committee meeting?

Yes / No

If 'yes' please state which meeting and what date

19th June 2023.....

Hyperlink to where your EIA is/will be published on the Council's website

<https://www.wirral.gov.uk/communities-and-neighbourhoods/equality-impact-assessments>

Section 3: Does the proposal have the potential to affect..... (please tick relevant boxes)

- Services**
- The workforce**
- Communities**
- Other** (please state eg: Partners, Private Sector, Voluntary & Community Sector)

If you have ticked one or more of above, please go to section 4.

- None** (please stop here and email this form to your Chief Officer who needs to email it to engage@wirral.gov.uk for publishing)

Section 4:

Could the proposal have a positive or negative impact on any protected groups (age; disability; gender reassignment; marriage and civil partnership; pregnancy and maternity; race; religion or belief; sex; sexual orientation)?

You may also want to consider socio-economic status of individuals. We encourage services to consider the impact on those who serve and who have served in the armed forces and their families, in accordance with the Armed Forces Covenant

Please list in the table below and include actions required to mitigate any potential negative impact.

Which group(s) of people could be affected	Potential positive or negative impact	Action required to mitigate any potential negative impact	Lead person	Timescale	Resource implications
Disability/Age/ All	Negative – Consultation material needs to be understandable by all and any engagement process will be as accessible as possible	Provision of an easy read version of the survey will be available to residents. Alternative versions in different languages and formats will be made available upon request and within a reasonable timeframe	Project manager		Staff Resource / commission to produce easy read version
All	Not all residents have access to the internet to complete the survey.	Paper copies will be available from public council buildings such as libraries, which will be advertised through adverts in the local press	Project manager		Staff resource

Section 4a: Where and how will the above actions be monitored?

The number of paper versions or easy read versions received either through an e-mail response of the easy read version or via the post room. It is also planned to have public events at which easy read versions and paper copies of the survey will be available to the public.

Section 4b: If you think there is no negative impact, what is your reasoning behind this?

Not applicable

Section 5: What research / data / information have you used in support of this process?

This process is from the result of feedback from the first phase of consultation for the parking strategy.

Section 6: Are you intending to carry out any consultation with regard to this Council proposal?

Yes / No – (please delete as appropriate)

If 'yes' please continue to section 7.

If 'no' please state your reason(s) why:

(please stop here and email this form to your Chief Officer who needs to email it to engage@wirral.gov.uk for publishing)

Section 7: How will consultation take place and by when?

Consultation will take place for 12 weeks in the Summer of 2023 and will be open to all residents, it will be supported by a comms campaign to raise awareness of the consultation.

Before you complete your consultation, please email your preliminary EIA to engage@wirral.gov.uk via your Chief Officer in order for the Council to ensure it is meeting it's legal publishing requirements. The EIA will need to be published with a note saying we are awaiting outcomes from a consultation exercise.

Once you have completed your consultation, please review your actions in section 4. Then email this form to your Chief Officer who needs to email it to engage@wirral.gov.uk for publishing.

Section 8: Have you remembered to:

- a) **Select appropriate directorate hyperlink to where your EIA is/will be published** (section 2a)
- b) **Include any potential positive impacts as well as negative impacts?** (section 4)
- c) **Send this EIA to engage@wirral.gov.uk via your Chief Officer?**
- d) **Review section 4 once consultation has taken place and sent your updated EIA to engage@wirral.gov.uk via your Chief Officer for re-publishing?**